

Tibotec Therapeutics: Request for Patient Education Grant Applications
Black Adolescent MSM Treatment Education Initiative

General Questions

Will you fund programs that target Latino or white MSM communities?

- Although we understand the need in these communities as well, the current program will only accept applications for initiatives primarily targeting young black MSM.

You highlight in the request for grant applications some specific areas where the highest prevalence of infections were reported. Will you fund requests in other geographies?

- Data from the CDC have identified that the highest prevalence is in the South, including Washington DC, and the Northeast, with the majority of cases centered in urban areas (population >500,000). However, if you can document that there is a substantial need in another geographic area we will consider the application.

What is an appropriate time frame for programs that receive support through this initiative?

- Funding will be awarded in late December 2009. Tibotec Therapeutics cannot provide funding to support programs or activities that commence prior to the receipt of funding. Funding commitments on behalf of Tibotec Therapeutics cannot exceed 12 months.

What will be the funding level of the contributions? Will they all be the same amount? Do you have an upper limit?

- Funding requests of up to \$25,000 will be considered. Applicants will be asked to provide a complete budget for the program and plans to secure additional funding sources. These factors will be taken into consideration when deciding on the funding amount for each request.

Why are these grants smaller than those provide for the STEP Initiative?

- These programs are intended to support more local efforts by smaller community-based organizations and, as such, smaller grants are being awarded.

What is meant by the term “Treatment Education”?

- Treatment education generally includes, but is not limited to: preparedness for treatment, medication management and adherence, goals of antiretroviral therapy, and awareness/knowledge of therapeutic options.

What is meant by “cultural competence”? If my organization does not meet this criterion, may we still apply for funding?

- In general, cultural competence is the integration and transformation of knowledge about individuals and groups of people into specific standards, policies, practices, and attitudes used in appropriate cultural settings to increase the quality of services, and thereby, better outcomes (<http://www.cdcnpin.org/scripts/population/culture.asp#what>)
- If an organization cannot demonstrate cultural competency relating to the underserved population of interest, the organization is encouraged to partner with another organization that has relevant experience.

Has Tibotec Therapeutics supported similar initiatives in the past?

- No. Tibotec Therapeutics recognizes the emerging educational need and the critical need to support community-based education and healthcare access for this at risk community.

Will you accept grant submissions at other times of the year or only during the call for proposals?

- We will not accept applications at any other time in 2009 for this specific initiative. This request for grant applications is a competitive funding process developed for the purpose of funding the highest quality programs within the given time frame.
- For more information on our standard grant and charitable contribution application process, please visit: <http://www.ttgrants.com>.

Does this request for grant applications have anything to do with the Tibotec Therapeutics STEP Initiative?

- No, this is a separate call for patient education grant application with a separate educational focus. Certain program administration aspects, however, are similar to the STEP Initiative.

Eligibility

What types of organizations are eligible to apply?

- Any 501(c)3, tax-exempt organization is eligible to apply. Strong consideration will be given to proposals from small community-based organizations. Applicants should have experience with treatment education and cultural competence relating to the targeted population. Organizations encouraged to partner with local health departments or other organization that can assist in supporting a successful program.

What level of experience with treatment education does my organization need to demonstrate in order to qualify for funding?

- There are no pre-defined criteria for demonstrating a history of treatment education. Applicants will be asked to describe the organization's prior experience with treatment education programming, which will be taken into consideration during the evaluation process.

Is my organization eligible for funding if we've already received a grant or contribution from Tibotec Therapeutics this year?

- Organizations that have received \$25,000 or more in grant or contribution funding from Tibotec Therapeutics in 2009 or are a 2008 STEP Initiative grantee are not eligible for funding through this initiative. Receipt of funding in previous years (2008 and earlier) does not affect eligibility.

Are organizations with a national scope eligible to apply?

- The purpose of this initiative is to provide support to small, community-based organizations that have close ties with the local community in the hopes of inspiring creative solutions to address existing gaps in treatment education for this at risk black adolescent MSM community.

Will you fund multi-year projects?

- No, company policies prohibit us from funding multi-year projects. Our funding commitment will be for 12 months.

If my program is the recipient of funding from other sources, companies or public sector agencies, is the program still eligible?

- Additional sources of funding (e.g., industry, foundation) are allowed. Applicants must identify whether other sources of funding have been secured or are being sought. Tibotec Therapeutics will only fund aspects of a program that are not currently funded.

Are proposals from outside of the US being considered?

- No. Only organizations located within the United States and Puerto Rico are eligible for consideration.

Will you provide more than one award to a single organization?

- No, in the event that an organization submits multiple proposals only one proposal will be selected for funding in a given calendar year.

Application Process

What information should I include in my request for funding?

- We have provided an application template to facilitate the submission of your proposal. [CLICK HERE](#) to download the application template. Please fill in all required fields.
- We ask that you e-mail your application to TTRFGA@its.jnj.com

Where do I send my final application? After I submit my proposal, will I receive a confirmation it has been received?

- Following receipt of your proposal, you will receive an email from TTRFGA@its.jnj.com. If you do not receive a confirmation email within a few business days following your submission, please check the email address you used and resubmit your application. If you do not receive an email confirmation, please call 1 908-541-4922.

If I cannot email my final application to Tibotec Therapeutics, can I send it another way?

- Email is the preferred route of submission; however, you may also fax your completed application to 1 908-541-4736

Who can I contact with additional questions?

- Please email any questions or inquiries to: TTRFGA@its.jnj.com
- If you do not have access to email, please call 1 908-541-4922 and leave a message.

Review Process

What criteria will you use in selecting projects for grant awards?

- Programs will be evaluated using objective criteria. We will assess the ability of the program and the applicant to successfully address the specific areas as outlined in the request for grant applications. For example, proposals must:
 - Address one or more of the four categories outlined in the request for grant application (outreach and prevention, knowing one's status, linkage to care and treatment education)
 - Address a specific gap by describing the unmet educational or access need and outlining how the initiative will fill the proposed gap
 - Describe the intended outcome of the program and how success will be measured

Who will make the final grant decision and who will be assisting them?

- The program will be managed by a committee, with representation from the HIV community, in conjunction with Tibotec Therapeutics Clinical Affairs.

Why are you not disclosing the names and affiliations of the community members? How were they chosen? Is there a potential for bias?

- The identities of the community members are being protected in order to maintain the integrity of the review process and to minimize any influence or pressure. Committee members who have a conflict of interest related to a specific proposal are asked to recuse themselves from evaluating that proposal.

Award Notifications

When will the recipients be notified and the contributions awarded?

- Organizations receiving funding will be notified the first week in December 2009, in association with World AIDS Day.
- If your organization is a recipient of funding, it will take approximately 4 weeks for the contribution to be fully executed and paid.

If we are selected to receive an award, is any additional paperwork required?

- Once funding has been awarded, the organization will receive a contract for signature and a supplier template for documentation of financial details necessary for the processing of the payment.
- All documentation must be completed within 2 weeks of award notification.